

Field Trip Application

1: Trip Request: a. School: Franklin High School b. Group taking trip: Student Government
 c. Organizer/Teacher/Advisor: R. Freedman Phone# (w) 732-302-4200 x 4554
 d. Teacher's Signature Robert Freedman
 2: Destination/ Itinerary a. Name Pocono Environment Center b. contact person: Bhari Katz
 c. Phone: (732)-745-9330 d. address: Dingman's Ferry, PA 18328
 e. Itinerary (Purpose, activities, special requirements, provision for late return, etc)
Lead for Diversity 2015- Youth Leadership Institute

3: Duration of Trip
 a. Type of Trip ☐ School Day Trip ☐ Extended Day Trip ☒ Overnight trip—if so, number of days 6
 b. Departure from School: Date 7/10/16 Time: 7am Bus
 c. Arrival time from destination to school: Date 7/15/16 Time Bus Provided
 4. Attendees a. # of teachers 2 (list names): Robert Freedman, Stephen Foster
On Advisor Day

b. # of Chaperones (not staff): - c. # of students 4 d. # of others -
 Explain - e. Total number of attendees 4

5. Transportation a. Method of travel bus b. Bus requirements (if necessary): # of school buses (54 psg.) -
 # of coaches (49 psg.) - # of school vans (20 psgs.) - wheelchair accommodations? -

6. Expenses

a. Est bus costs: #HR's <u>-</u> x # of buses <u>-</u> x \$ per bus hr <u>-</u> = Total	ACD
b. Other transportation costs <u>-</u> Bus Provided by American Conference on Diversity	<u>0</u>
c. Cost of Admission Fees <u>See F. Below</u>	<u>See Below</u>
d. Cost of Admission Fees <u>Provided by BOE</u>	<u>\$2300</u>
e. Lodgings <u>-</u>	<u>\$ 0</u>
f. Other expenses <u>Deposit/Total</u>	<u>\$1150/\$2300</u>
g. TOTAL (a-f)	<u>\$ 2,300</u>
h. Transportation Account # to be charged # <u>-</u>	<u>NO BOE TRANS \$\$</u>

7. How will total cost (6-g) be paid?

Amount paid: by school district <u>-</u>	<u>\$2300</u>
by students <u>-</u>	<u>0</u>
* by other means <u>-</u>	<u>\$0</u>

* (Explain: *)

(i.e. PTSO, etc.)

TOTAL (should = 6-g) 2300

AUTHORIZATIONS: Principal's Signature Jon D. Garcia

Director/Supervisor's Signature: [Signature]

Superintendent's Signature: [Signature]

Approved/Not approved Date: 12-11-15

Approved/Not approved Date: 12/11/15

Approved/Not approved Date: 12/12

* Trips over 150 miles, involving air travel, or an overnight stay also require approval by the Board of Education in advance.

Board Secretary's Signature: - Board Approved/Not approved Date: -

FRANKLIN TOWNSHIP PUBLIC SCHOOLS

FIELD TRIP RATIONALE

School: Franklin High School Teacher/Advisor: Freedman

Organization/Class/Club: Student Government

Please be advised that approval for this request will be predicated on the information provided.

Please complete the following information:

Reason for Trip: ☐ Competition ☐ Exhibition ☒ Conference

Rationale: Students will participate in: **Lead for Diversity 2016**

Annual Youth Leadership Institute to focus on addressing stereotypes and gender equity issues at Franklin High School.

These conferences are-

Lead for Diversity 2016-
July 10 to July 15

Pocono Environmental Education Center in Dingman's Ferry, PA

Cost of Conference- \$2,300 for set of 4 delegates. Support from district (line item account money/Cancelled)

of district staff who will be accompanying trip: 2

of chaperones requested: -

of students: 4

X☐ Copy of permission slip attached

This form must be attached to every Field Trip Application with the copy of the permission slip attached.

FIELD TRIP PERMISSION SLIP

FRANKLIN HIGH SCHOOL

500 Elizabeth Avenue

Somerset, NJ 08873

Teacher/Sponsor: Rob Freedman Date: _____
Course/Club: Student Government

Dear Parent:

A trip has been scheduled as part of the Student Government program. Your child's participation in the trip is conditional upon acknowledgement, on the form below. Additionally, by signing and returning this permission slip that I am authorizing the FHS Student Government to **register my child to attend The Lead for Diversity 7/10/16, through 7/15/16**, and will be held responsible for all financial losses incurred as a result of their participation, or failure to do so.

I understand that the class/club will travel by bus and will be chaperoned. The bus information will be mailed. If my child is unable to attend the event I understand Mr. Freedman will make all reasonable efforts to find a replacement, but if he is unable to do so, that I will honor any financial obligations my child or Franklin High School incurred on his/her behalf. Students are responsible for all work missed while participating in school event.

I also acknowledge that all hotel rooms will be quad occupancy, and may require my child to share a bed. A sleeping bag may be brought on the trip if roll-aways/cots are not available at the hotel.

During the conference meals are provided. No visitors will be permitted at the conference unless previously arranged in writing between myself and Mr. Freedman. Furthermore I am aware that **any violation** of school discipline policy or Student Government code of conduct will result in my child's **immediate dismissal** from the conference, and forfeiture of all fees paid. In the event that my child is dismissed from the conference, I will be responsible for immediately picking them up in Dingman's Ferry, PA.

I hereby acknowledge that my child, _____, will participate
(Child's Name)
in a class trip to _____ Dingman's Ferry, PA _____ on _____ 7/10-7/15 _____.
(Destination) (Date)

Signed: _____
(Parent/Guardian) (Parent E-mail and tele #)

(Please complete information on back)

January 28, 2016
Exhibit C-03.b